



COMHAIRLE COIMHEARSNACHD CILL MHÀLAIDH KILMALLIE COMMUNITY COUNCIL

Minutes of Meeting

held at 7.45pm on Wed 17th August 2011, at Kilmallie Hall

Present	Chair	Jillian Clark
	Treasurer	Maggie Mackenzie
	Community Councillors	Calum Dennison Christine Hutchison Mandy Ketchin Jan MacLugash Kshama Wilmington Russell Leaper
In attendance	Highland Councillors	Bill Clark Allan Henderson Eddie Hunter
	Northern Constabulary Community Liaison	Andy Bilton
Members of the public		Beryl Austin Libby Williamson
Invited speaker	BSW Kilmallie	Andy Rogers
Apologies		Dawn Rigby

1	Minutes of the last meeting	ACTION
1.1	Correction received from Cllr Allan Henderson: Previous Item 11.2 - Arisaig Community have not yet taken over the toilets but are in discussion with Highland Council. Various funding issues have yet to be sorted.	
1.2	With the above correction, the minutes of the last meeting (15 th June 2011) were unanimously approved	
2	Matters arising from previous meeting	
Item 3.1	letter of acknowledgment and thanks for website grant to HC - done	
Item 3.2	payment of website deposit invoice - paid	
Item 3.3	supply info for holding website - done	
Item 3.4	progress website content - done	
Item 3.5	follow up KCC members photo for website – photo taken at lighthouse prior to meeting	
Item 4	Banavie noticeboard - Breedon Aggregates are placing the order with All Round Signs direct. We will see a drawing for approval. The noticeboard will display an acknowledgment of Breedon's generous donation. RL to continue to liaise.	RL
Item 5.1	Newsletter acknowledgment letters – awaiting confirmation of number of issues and costs	MM/KW/CH/JM
Item 5.2	Investigate costs and methods of newsletter distribution – in hand	
Item 7	Data protection registration – in hand, for signing by JC tonight	
Item 9.2	Response from Transerv re Corpach speed survey, still awaited	Transerv
Item 11.3	Boyd's offer of donation for children's Christmas party – agreed KCC to discuss at next meeting	KCC
Item 11.4	Formal complaint to Transerv re speeding – (see below)	
Item 11.5	Guisach Terrace swingpark grass cutting – HC will cut grass if children are playing there at the moment, but its availability is unlikely to continue due to the restrictions imposed by lack of vehicle access. Inadequate maintenance of fence noted. There is an alternative play park at Drumfada Terrace.	

3 Presentation from Andy Rogers BSW Timber, Kilmallie

AR described BSW's gradual move from their original site (K1) on the N side of the road to the old pulp mill site (K2), with associated expansion and upgrading of facilities. The move was essential to take advantage of the sea and rail transport links. Secondary processing has been operational at K2 for a couple of years now. A new planing and grading facility and a new biomass heating plant for the kiln drier is expected to be operational by the end of 2011. Primary sawmill processing expected to be operational at K2 by 2014, together with vacation of K1 site.

BSW are the largest sawmill business in the UK. It is still a family owned company, with 6 sawmills in UK and 1 in Latvia. It employs 750 people in total. It currently employs 148 people at Kilmallie, expected to increase to 162 next year.

KCC thanked AR for excellent presentation and welcomed his offer to give a tour round the site at the end of the year.

It was noted that the K1 site, once vacated, is designated as suitable for mixed use development, with residential development behind.

4 Treasurer's Report

see attached

5 A82 closure consultation

Angela Funk (AF), the Principal Roads Design Engineer, has acknowledged comments received from KCC, and said discussions were taking place with Transerv. BC had a meeting with AF on 15th Aug, and assured us that the road will not be completely closed at 7pm; and if there is a build up of traffic work will stop to let vehicles through.

There is a public consultation on Aug 25th at the Onich Hotel, 8am to 8pm.

6 Traffic issues in Corpach

BC has spoken to David Campbell, Northern Constabulary: we are still awaiting installation of speed camera for monitoring. AB explained the camera would be used as an aid for prevention and detection – it will help police to target the worst times of day. It was noted that the location of the camera was very important. Transerv have acknowledged there is a lot of speeding through Corpach. KCC expressed particular concern for safety of children having to cross the road at Drumfada Terrace. In response to question of whether 30mph limit could be extended to Annat, BC advised that extending speed restriction zones is a lengthy and difficult process.

Concern was also expressed about the 20mph signs on the main road by Banavie School not lighting up at school times. BC agreed to pursue. AB agreed to help put pressure on Transerv to resolve.

BC/AB

7 British Waterways Scotland (BWS) Development Masterplan for Caledonian Canal, Corpach to Gairloch

A large majority of the area of BWS's masterplan lies within the KCC area, so any proposals have the potential to affect a large number of our community.

BWS have appointed John Duff (JD) as Community Engagement Specialist. FOCAL (Friends of Caledonian Canal Lochaber) a sub group of the Kilmallie Community Company, met with JD 3 weeks ago. JD was not able to provide any real detail of the consultation process proposed by BWS and FOCAL is not yet reassured as to the adequacy of any consultation proposals. Subject to further discussion when more information becomes available, it was agreed to support FOCAL's initiative to try and ensure an adequate, inclusive, consultation process. RL to liaise.

RL

8 Reduction of street lighting levels in Banavie – HC consultation

It appears that trials have started, but have been very inconsistent, with different lights switched off at different times and on different nights, making it hard for residents to assess the impact. Some residents have reported concerns to KCC. Others welcome

	the reduction in light pollution and potential energy saving. BC agreed to pursue the lack of any notification to affected residents to date.	BC
9	Corpach Community Gardens It was agreed that the first KCC newsletter should include an invitation asking for people interested in helping with the maintenance of the gardens.	JC/Newsletter
10	Banavie School, closure of Additional Support Needs facilities One local parent of a child with special needs has expressed their great concern to KCC. KCC is aware of other general concern locally. It was agreed that KCC would support the request for a firm commitment for an ASN unit in the proposed new joint Primary School facility. To this end, KCC will join the Joint Campus Primary School Stakeholders' Group and attend the first meeting on 1 st Sept at Lochyside Primary, 8.15pm.	JC/JM
11	Security at Banavie Canal Basin A local resident has expressed concern over inadequate lighting on the canal following a break-in to BWS Canal Property. AB explained that standard advice from Police to householders was to fit external security lights to their properties if they had any concerns.	
12	Banavie Play area KCC concerns over grass cutting have been addressed by HC.	
13	Planning matters No current planning applications requiring KCC consideration.	
14	KCC Administrative matters	
14.1	No resolution yet to filling post of Secretary. There is an honorarium of £250 attached to the post. KCC may need to try and source someone from outside to help.	JC
	In the meantime, agreed that publications, letterheads etc will say 'All correspondence to Chair'	Newsletter/Website/MK
14.2	We now have an excellent postcode/address database for our area	
14.3	Individual KCC members have different approaches to circulating internal emails. Chair requested that circulating copies be kept to a minimum.	All.
	It was requested that draft letters expressing the views of KCC should be emailed to all members for comment before being sent. The Chair thought this was not a practicable arrangement and it would be too time consuming to try and incorporate differing opinions and comments. However it was agreed that copies of all letters sent would be emailed to all members for information.	All
14.4	Chair asked CH for feedback after the upcoming Community Council training in Arisaig.	CH
14.5	Revised letterhead and logo to be circulated (earlier versions not suitable for use)	MK
15.6	Agreed KCC wouldn't attend outlying Ward Forums as a matter of course: there is no obligation for us to do so. BC advised that a Ward Forum meeting in Kilmallie was scheduled soon.	
15.6	Agreed to adopt Treasurer's proposed procedure for claiming expenses.	KCC
16	Thermal imaging camera for community use Lochaber Environmental Group's excellent offer of free training in use of thermal imaging camera (to assist improvements in energy efficiency of buildings) was noted, unfortunately KCC unable to take up.	

- 17 **Grants for Community Spaces**
Community Spaces Scotland Grants are available for some specific postcodes in Kilmallie.
- 18 **Newsletter**
Newsletter Group's progress report had been circulated, noted with thanks.
KW confirmed VAL can offer us franked mailing at 2p over cost.
Confirmed that mailings will be classed as Large Letter.
Agreed that first issue will contain note explaining that subsequent issues can be emailed, or picked up at Co-op, unless people specifically request a posted version. KW/CH/JM
- 19 **Website**
Website Group's progress report had been circulated, noted with thanks.
Comments on draft text content agreed by 22nd Aug All
Members to let MK know if they wish to take up an official kilmallie@ email address.
Their use is advisable, in interests of businesslike correspondence, safeguarding personal email privacy, and easier management of email inboxes. All
More photos offered. JC/CD
- 20 **Correspondence**
No written correspondence received since last meeting. All incoming email correspondence forwarded and dealt with elsewhere.
- 21 **Any other business**
- 21.1 Agreed to Corpach in Colour's request for £40 for a prize cup (1 of 4) at Flower Show, Treasurer to confirm any procedure requirements, as this is our first offer of financial assistance (and request letter of CC grant offer from Dot Ferguson as this contains conditions applying to our own offering of grants). JC/MM
- 21.2 Noted that Community Council elections are coming up soon.
- 22 **Questions and contributions from the public**
AB confirmed that as our local community liaison officer, he would represent Northern Constabulary at meetings routinely where possible.
- 23 **Date of next meeting**
Wednesday 21st September at 7.15pm at Kilmallie Hall

Distribution

- By email to all KCC members
Cllr Bill Clark
Prov Allan Henderson
Cllr Eddie Hunter
Elizabeth Toal (HC)
Lochaber Archive Centre
Maureen McColl (ALCC)
- Paper copy to Corpach notice board