



COMHAIRLE COIMHEARSNACHD CILL MHÀLAIDH
KILMALLIE COMMUNITY COUNCIL

Minutes of AGM held at 19:15 on Wednesday 17th June 2015
at Kilmallie Community Centre

Present

Mandy Ketchin (Chair)
Kshama Wilmington
Carol Anne Campbell
Christine Hutchison

In Attendance

Cllr Allan Henderson

Apologies

Russell Leaper
Jan McLuglash
Geoff Heathcote
Cllr Bill Clark
Cllr Ben Thompson

1 Approval of minutes of last meeting

Proposed by Christine Hutchison and seconded by Kshama Wilmington

2 Chairmans Report

Attached.

3 Treasurer's Report and Accounts for 2014-15

The accounts for 2014-2015 were unanimously accepted. Report and accounts attached.

4 Election of Office Bearers

All present office bearers (Mandy Ketchin Chair, Russell Leaper Secretary and Jan MacLugash Treasurer) were re-elected unopposed to serve until the end of the term in November 2015.

5 Date for next AGM

3rd Wednesday June 2016

Distribution

By email to all KCC members, Cllr Bill Clark, Cllr Allan Henderson, Cllr Ben Thompson, Elizabeth Toal (HC), Lochaber Archive Centre, Maureen McColl (ALCC), PS Andy Bilton, Caol CC, I&TCC, FWCC.

Paper copy to Corpach, Banavie notice boards

Chair – Mandy Ketchin
Secretary – Russell Leaper
Treasurer –Jan MacLugash

All correspondence to the Secretary: Canal House, Banavie, Fort William, PH33 7LY
email: secretary@kilmallie.org.uk
www.kilmallie.org.uk



COMHAIRLE COIMHEARSNACHD CILL MHÁLAIDH KILMALLIE COMMUNITY COUNCIL

Chair's Report 2014/2015 (1 April 2014 to 31 March 2015)

KCC held nine ordinary meetings throughout the year, two in Lochaber High School, and the rest in Kilmallie Community Centre. People giving presentations at meetings included Andrew Thin of Scottish Canals, Maxean Dunham of Banavie School, Mairi Sharp and CJ Peden from the Banavie Parent Council, and Sue Chadney of Citizens' Advice Bureau. In addition we had a special meeting in July for a presentation by Lochaber Sports Association. We were very disappointed to lose Maggie Mackenzie both as a member and our Chair in August: Maggie resigned for personal reasons, having been a member since KCC's re-establishment in 2011, and a very effective and active Chair since Jan 2012. We are pleased that she has kept in touch and still comes to meetings when she can. As our numbers were getting smaller, we were delighted to welcome Geoff Heathcote and Carol Anne Campbell to meetings, and to co-opt them as full members in March, bringing our complement up to 7. Keeping existing members and attracting new ones is a challenge for all Community Councils, and this will be particularly relevant in the coming year when elections are due.

Our activities in the past year have mostly fallen in to the following categories:

- Pursuing local issues incl litter, potholes, grass cutting, flytipping, car parking charges, changes to bus timetables
- Communication and engagement with everyone in the community via:
 - four packed newsletters, now up to 32 pages, plus special topic supplements, produced and delivered completely by volunteers and distributed free of charge to every home and business in Kilmallie
 - our website, growing all the time, as a source of information and an archive
 - our growing presence on Twitter and Facebook
 - a stall at the Go Wild event in May, with a display of our Slower Safer Smilier campaign
 - and our noticeboards and suggestion boxes.
- Specific projects, such as
 - continuing our Slower Safer Smilier campaign with a strategy for lower speed limits and increased safety measures throughout the built up areas
 - establishing a community fund
 - proposals to improve access to Banavie War memorial
 - applying for Planning Consent on behalf of Lochaber Sports Association for their sports pitch at Camaghael
- Responses to and involvement with numerous consultations, including
 - West Highlands and Islands Local Development Plan, Call for Sites and Ideas (we hope to progress this further in the coming year, including development of a Community Charter)
 - wind farm planning guidance
 - Highland Council budget cuts
 - Scottish Canals proposals for Banavie
- attendance at other meetings and events
 - meeting of the new Partnership of Fort William Area Community Councils
 - Ward Forums and Lochaber area meetings
 - Lochaber Transport Forum meetings
 - Scottish Rural Parliament meetings
 - Fort William Action Plan charrette

Our thanks are due to so many people:

- our 3 Ward Cllrs Allan Henderson, Bill Clark and Ben Thompson for attending meetings and help with our concerns
- PS Andy Bilton for attending meetings and regular police updates
- all our newsletter sponsors, contributors and delivery teams
- and to all the independent community groups and individuals, far too numerous to name, who do so much to enhance Kilmallie as a great place to live – we try to acknowledge all their efforts and achievements in the newsletter, but special thanks to all again here.

The best way to achieve an effective Community Council is for as many people as possible to be actively involved – why not help us 'be the change you want to see' in Kilmallie next year.

Mandy Ketchin, 17 June 2015

Chair – Mandy Ketchin

Secretary – Russell Leaper

Treasurer –Jan MacLugash

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email: secretary@kilmallie.org.uk

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COMHAIRLE COIMHEARSNACHD CILL MHÁLAIDH KILMALLIE COMMUNITY COUNCIL

Treasurer's Submission for the year 2014/2015

Income

Community Councils receive an annual grant from the Highland Council based on a basic grant plus a population allowance. In the Financial Year 2014/2015 the grant to Kilmallie Community Council (KCC) was £1384.13.

The other monies in to KCC in the period amounted to £860, £660 of which was the sponsorship of the Kilmallie Community News from businesses in our community, a very welcome £20 donation again this year from an avid reader of the newsletter, and £180 from Lochaber Housing Association Ltd as a communications grant to be spent on either a newsletter flyer or the website.

Total of monies received in to the account in the financial year 2014/2015 was £2244.13

Expenditure

- The hire of meeting facilities in the Kilmallie Community Centre cost £217
- The cost of annual hosting of our website, including defined support time, came to £234
- The annual cost of public liability insurance, paid to the Highland Council, was £88.13.
- Annual cost of membership of Voluntary Action Lochaber (VAL) came to £15.
- A KCC Banner and Road Safety Posters for the "Go wild on the Canal" event and marketing at future events cost £27 and £76.56, Total £103.56.
- Annual cost of the Data Protection Register was £35.
- Cost of producing and distributing the newsletter in this year, including the Lochaber Sports Association Supplement came to £1074.40. The cost this year is significantly higher than previous years due to the commercial printing of the newsletter. A massive saving was again made on postage costs this year thanks to our dedicated team of volunteers who delivered the newsletter far and wide within Kilmallie.
- Member expenses of £30 for attending the inaugural Rural Parliament 2014 in Oban
- Payment to Banavie School projects of £100

Total of monies expended from the account in the financial year 2014/2015 was £1897.09.



COMHAIRLE COIMHEARSNACHD CILL MHÁLAIDH
KILMALLIE COMMUNITY COUNCIL

Treasurer's Submission for the year 2014/2015.

Summary of Account:

Opening Balance:	£3454.08
Paid in:	£2244.13
Paid out:	£1897.09
Closing Balance:	£3801.12

Surplus in 2014/2015 was £347.04.

Surplus to date is £3801.12. Of this money £1227.77 can be attributed to sponsorship of the Newsletter, £202 is reserved for website development , £180 is reserved for either a newsletter campaign or the website, leaving monies available of £2191.35 for general use.

All members have been supplied with the annual accounts. Balance Sheet, Bank Reconciliation and Receipts and Payments Accounts for the year end 31st. March 2015.

I submit these accounts, as independently examined and certified by Mrs Joy Biggin, for formal adoption.

(Mrs.) Jan MacLugash

(Treasurer – Kilmallie Community Council)

Bank Reconciliation at 31st. March 2015

Kilmallie Community Council

Current Account	£	£
Balance at 1 April 2014		£3,482.43
Less unpresented cheques 2013/14		28.35
Plus unbanked income 2013/14		0.00
		£3,454.08
Add: Income 2014/15 (excl. Deposit Account Interest)	2244.13	
Less: Expenditure 2014/15	1897.09	
Surplus/(deficit) for the year		347.04
Less: Transfer to Deposit Account		0.00
Balance at 31 March 2015		£3,801.12
Bank Statement		
Balance per the statement at 31 March 2015		£4,446.92
Less Unpresented cheques		645.80
Add Unbanked income		0.00
Balance at 31 March 2015		£3,801.12

Deposit Account	£	£
Balance at 1 April 2014		0.00
Add: Income		
Less: Expenditure		
Surplus/(deficit) for the year		0.00
Less: Transfer to Deposit Account		0
Balance at 31 March 2015		0.00
Balance per the statement at 31 March 2015		0.00
Balance at 31 March 2015		0.00

Receipts and Payments Account for the year ended 31st. March 2015

Kilmallie Community Council

2015

2014

Income	£	£	£	
The Highland Council				
<i>Admin Grant</i>	1384.13		1384.13	
<i>Website Grant</i>	<u>0.00</u>		<u>0.00</u>	
		1384.13		1384.13
Sponsorship	<u>680.00</u>		<u>697.00</u>	*
		680.00		697.00
Donations				
Lochaber Housing Association	<u>180.00</u>		<u>20.00</u>	
		180.00		20.00
Contributions Received	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Other Income	<u>0.00</u>		<u>0.00</u>	
		0.00		0.00
Deposit Account interest				
Current Account Interest	<u>0.00</u>		<u>0.00</u>	
		0.00		0.00
Total Income		2244.13		2101.13

Expenditure				
Highland Council grant				
Secretary's Fees	0.00		0.00	
Meeting Expenses	217.00		273.00	
Administration	0.00		0.00	
Domain hosting/website/e-mail	234.00		264.00	
CC Insurance	88.13		85.47	
VAL membership	15.00		15.00	
Campaigns	233.16		44.35	
Data Protection	35.00		35.00	
ALCC membership	0.00		0.00	
Travel/subsistence	<u>30.00</u>		<u>0.00</u>	
		852.29		716.82
Sponsorship				
Community Newsletter	<u>944.80</u>	944.80	<u>333.24</u>	333.24
Donations				
Banavie School	<u>100.00</u>	100.00	<u>0.00</u>	0.00
Maintenance Work	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Community Events	<u>0.00</u>		<u>0.00</u>	
		0.00		0.00
Total Expenditure		1897.09		1050.06

Surplus/Deficit for the year	347.04	1051.07
Add Balance brought forward	3454.08	2403.01
Balance carried forward	3801.12	3454.08

Balance Sheet as at 31st. March 2015

Kilmallie Community Council

	2015		2014	
	£	£	£	£
Fixed Assets				
	0.00		0.00	
		0.00		0.00
Current Assets				
Deposit Account	0.00		0.00	
Cash in Hand	0.00		0.00	
Current Account	4446.92		3482.43	
		4446.92		3482.43
Less Current Liabilities				
000070 - Banavie Primary School	100.00			
000071 - Kilmallie Community Centre	34.00			
000072 - Voluntary Action Lochaber	36.80			
000073 - Printsmith	475.00			
Total Creditors		645.80		28.35
Net Assets		3801.12		3454.08
Represented By				
Capital Valuation Account		0.00		0.00
Revenue Reserves				
Balance at 01.04.14	3454.08		2403.01	
Surplus for the year	347.04		1051.07	
Balance as at 31.03.15		3801.12		3454.08
Total Funding		3801.12		3454.08

NOTE:

Independent Examiners Certificate

I hereby certify that the Accounts to the 31st. March 2015 are an accurate summary of the underlying books and records of Kilmallie Community Council

Signature

Joy Biggin 24th May 2015
 (MRS. JOY R. BIGGIN)